

Minutes
of the
Montgomery County Airport Advisory Board
meeting held June 13, 2016

Members Present:

Howard Kravetz, Chairman
Bill Wingo
Mickey Deison
Gary Yount

Members Absent:

Randy Martin
Barkley Spikes
Jacques Verron

Staff:

Scott Smith, Airport Director
Mary Wilson, Board Secretary
Robert Fox, Intern

Others in Attendance:

Becky Lutte
Brian Luther, Galaxy FBO
Steve and Debbie Ratcliff, Greatland Holdings
Vickie Croston
Robert Cunningham
Bob Wright
Tanya Pina

1. Consider approval of the April 11, 2016 regular meeting minutes. This item was deferred while waiting on a quorum.
2. Citizen/Tenant Comment. None

Mr. Smith introduced Robert Fox to the board. Mr. Fox is the summer intern. Mr. Fox stated he is a senior at Texas Southern University and an Army Veteran pursuing a career in aviation management.

3. Report on flood and wind damage from April and May storms. Mr. Smith presented the board with a slideshow of pictures of flood and wind damage at the airport due to the April and May

storms. Mr. Smith stated there are several trees down on the airport fences along with water damage to the ATIS equipment located in the tower. Mr. Smith advised that the repairs will be funded by the airport operating budget. That expense will be reported to the county Risk Management office to be submitted to FEMA for reimbursement.

Mr. Ratcliff stated he received water in his hangars and he feels that the size of the drainage pipe installed during the drainage pipe was inadequate. Mr. Smith stated there is a justifiable reason as to the size the drainage pipe. Mr. Smith advised the Master Plan will address the drainage issues on the airport.

4. Report on May 4, 2016 Master Plan Advisory Committee Meeting No. 1. Mr. Smith advised that Barkley Spikes represented the Advisory Board on the Master Plan Committee. Mr. Smith advised that this meetings purpose was to explain the master plan process and the schedule of meetings to take place along the timeline of the project. At this point the consultant is waiting on information to be provided by airport staff in preparation for the second meeting. The Master Plan should be completed around the first of the year.
5. Airport Updates. Mr. Smith presented the June airport updates. The June updates are attached and made a part of these minutes.

While updating the board on the new Airport Entrance project Mr. Ratcliff stated he would like to see the access road for the new airport entrance to progress along to Central Parkway to improve the appearance and flow of traffic. Mr. Ratcliff stated he was aware that the Central Parkway improvements will be addressed in the Master Plan Study Update. Mr. Smith stated that funds for the improvement of Central Parkway are not included in the new airport entrance project. Mr. Ratcliff stated that it is very important to him as a leasehold tenant with five hangars on the airport that the access is improved from the new airport entrance all the way along central parkway. Mr. Ratcliff stated this area is congested, the drainage is poor and it looks bad with all the power lines and power poles.

There a being a quorum present the board considered the April 11, 2016 meeting minutes. Mr. Deison made the motion to approve the minutes and Mr. Wingo seconded the motion. The motion carried.

Vickie Croston asked if the customs facility was available for tours. Mr. Smith advised that there will be an open house and then she can tour the building.

Robert Cunningham with JustFly! Flight Training stated he hosted the Rusty Pilot program at his hangar this past weekend and it was well attended with over 30 in attendance. Mr. Cunningham thanked the Ratcliff's for providing the misters which cooled off the hangar. Mr. Cunningham advised that after speaking with Dan Brouse, our AOPA representative, he looks forward to hosting more AOPA events along with the upcoming RSAT meeting next weekend.

For those in attendance with pilot's license Mr. Cunningham advised that the PTS has been replaced with the FAA's new program Airman's Certification Standard which includes many changes.

Mr. Cunningham advised that the number of Designated Pilot Examiners is down from 2200 to 700 in the country. Mr. Cunningham stated that with a new policy in place for examiners, which he feels has added additional stress, has resulted in the decrease in the number of examiners. Mr. Cunningham advised that there are 12 DPEs in the Houston area.

Mrs. Croston stated that Galaxy will be hosting the IMC Club through the EAA on Wednesday at 6:30 pm. They will meet the second week of each month.

A visitor asked how he would provide non-ethanol auto gas to airport users. Mr. Smith advised that he would need to contact one of the Fixed Based Operators on the field.

Mr. Smith advised that airport maintenance specialist Mike Manning has resigned to take a position with the Sheriff's department. Don Edwards, who is very familiar with the airport due to his position with Global Air, has accepted the position.

Mr. Smith stated he would highly recommend the new book by David McCullough, *The Wright Brothers*.

Mr. Wingo asked if the airport has a security terrorism plan. Mr. Smith stated that there is no such plan but although we are not regulated by the TSA, we do coordinate with their office on an annual basis.

There being no further business Mr. Yount made the motion to adjourn and Mr. Deison seconded the motion. The meeting adjourned at 5:35 pm.

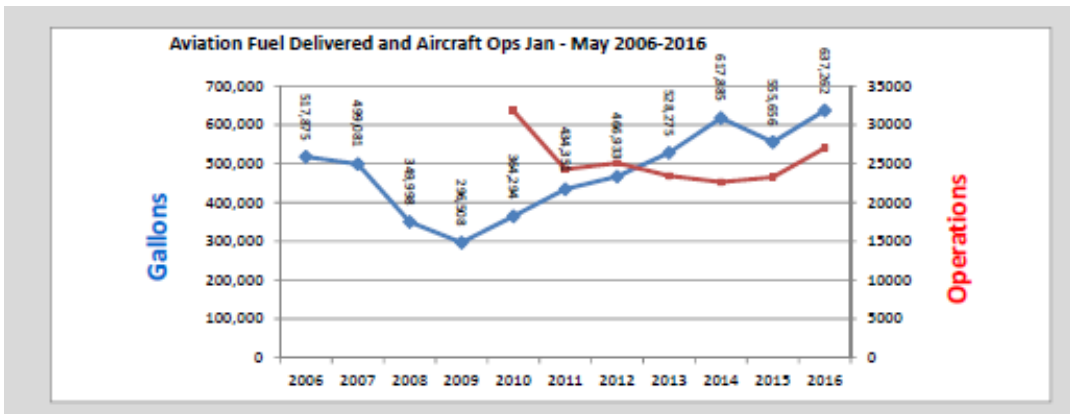
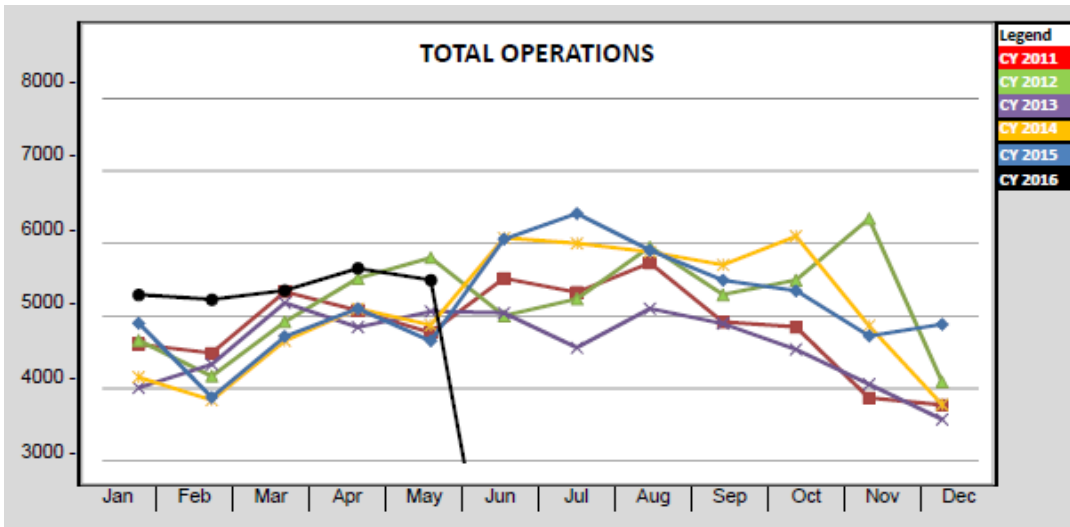
Howard Kravetz, Chairman

Mary Wilson, Secretary

Update (June 2016)

Air Traffic Numbers, Tower Operation

- 2016 Operations Counts:
 - Total ops Jan – May: 27,021 Local ops 39% Itinerant 61%, IFR 19%
 - vs. 2015: Total Ops +16% Local +1% Itinerant +28% IFR +22%
 - vs. 2014: Total Ops +19% Local +10% Itinerant +26% IFR +41%



Customs Federal Inspection Facility

- Target date June 21st to turn over to Customs & Border Protection (2 months behind original schedule, due to weather)
- Proposed fee schedule to be addressed at Commissioners Court June 14th

Other Airport Projects

- Wash pad – on hold for budget
- Airport Entrance – bid awarded, to start construction in June
- Perimeter Road – preparing to contract for design
- Texas Air Shuttle – expect operations to begin in June
- RFP for 1.696 acre parcel along Taxiway J – lease negotiation in progress
- RFP for 0.82 acre parcel along Taxiway J – award to be made
- Airport Master Plan – project began May 4; next meeting is in August
- Runway Incursion Mitigation study – in progress by FAA

CALENDAR:

Runway Safety Action Team (RSAT) Annual Meeting Saturday, June 18th 1000 hours at JustFly! Hangar 17B
Airport Advisory Board Meeting Monday, July 11, 1630 hours