

Minutes
of the
Conroe North Houston Regional Airport Advisory Board
meeting held June 11, 2018

Members in Attendance:

Bill Wingo
Randy Martin
Gil Staley
Gary Yount
Barkley Spikes

Members Absent:

Jared Smith

Staff:

James Brown, Airport Director
Mary Wilson, Board Secretary

Others in Attendance:

Kate Laukien
Jack Huddleston
Dan Brouse
Robert Wright
Bryan Luther
Steve Ratcliff
Debbie Ratcliff
Vickie Croston
Ryan Morrison
Brandon Ray
Mike Barksdale
Mike Barksdale Jr.

There being a quorum present the meeting came to order at 4:30 pm.

1. Consider approval of the May 14, 2018 regular meeting minutes. Mr. Martin made the motion to approve the minutes. Mr. Spikes seconded the motion and the motion carried.
2. Consider, approve, and recommend for adoption by the Montgomery County Commissioners Court, the Amended and Restated Bylaws of the Conroe-North Houston Regional Airport Advisory Board. Mr. Brown advised the changes made to the Bylaws is removal of language

requiring members to have no have a financial interest in the airport, language to change the name of the board to reflect the new name of the airport and including language to allow the airport director to cancel meetings when necessary.

Mr. Martin made the motion to make recommendation to Commissioners Court to approve the changes to the Bylaws. Mr. Yount seconded the motion and the motion carried.

3. Citizen / Tenant Comments. None
4. Hurricane Action Plan (HAP). Mr. Brown advised he acted on the Airport Board's advice and created an Hurricane Action Plan (HAP). Mr. Brown advised he has had an emergency preparedness plan and the county's COOP in place, but nothing specific for hurricanes. Mr. Brown stated he researched other airports along with working with the City of Houston to put together his HAP, which will act as a guideline for him during hurricane season.

Chairman Wingo asked what would trigger the HAP into action. Mr. Brown stated a hurricane watch but he will continue to monitor the status of all storms.

Mr. Brown stated that priority is to keep the airport open if able to do so safely.

5. July Meeting. Mr. Brown stated the July board meeting will be cancelled. Mr. Brown explained that in the future, if there is not anything for the board's consideration and recommendation to Commissioners Court, he will consider cancelling the meeting and provide the board and users with an update.
6. Airport Update. Mr. Brown presented the June airport update to the board and the update is attached and made a part of these minutes.
7. Other Matters. Mr. Brown thanked Vicki Croston and her group for the work on the repainting of the Compass Rose.

There being no further business the meeting Mr. Martin made the motion to adjourn. Mr. Staley seconded the motion and the meeting adjourned at 5:08 pm.

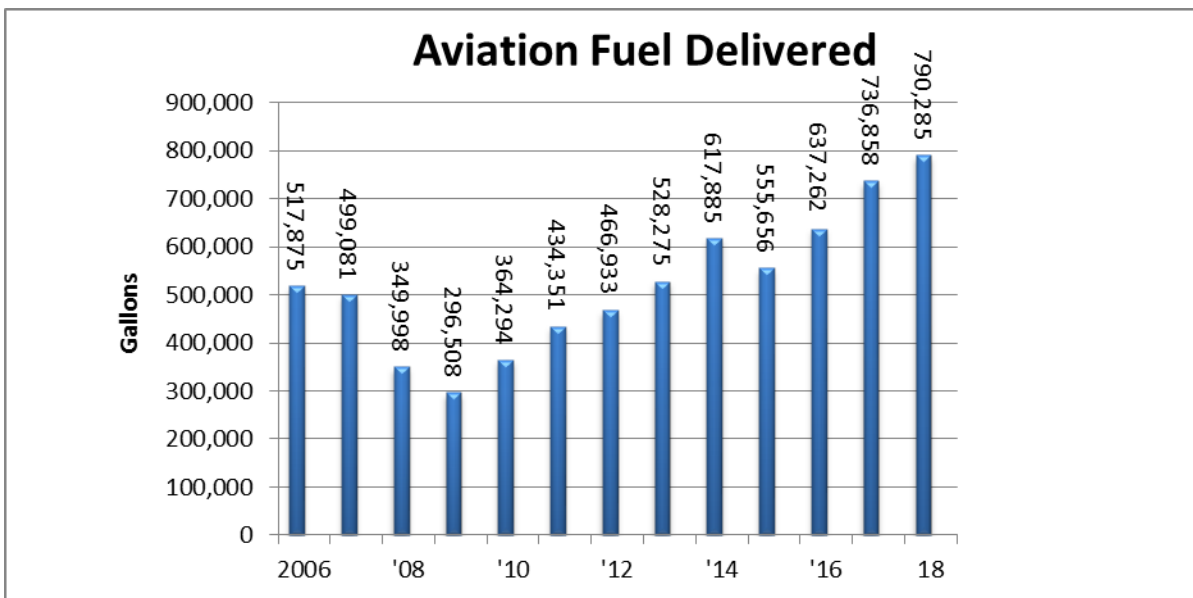
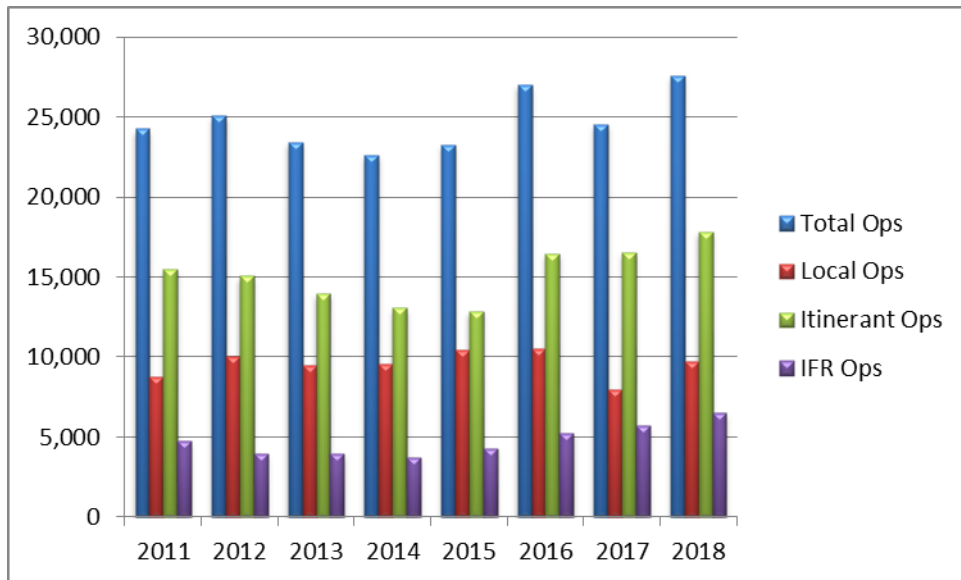
Bill Wingo, Chairman

Mary Wilson, Board Secretary

Update (June 2018)

Air Traffic Numbers, Tower Operation

- 2018 Operations Counts Through May 2018
 - Total ops: 27,596 Local ops 35% Itinerant 65%, IFR 23%
 - VS 2017: Total Ops +13% - Local +22% - Itinerant +8% - IFR +14%



Projects/Updates:

- Parallel TWY Project –
- New Entrance Project – This project should be finishing up pretty soon (Ribbon Cutting for “Jay Bailey Pkwy.”)
- South Perimeter Rd Construction (Ground Breaking “C.R. Dowel Way”)

Customs Activity

- Calendar Year 2018: 101

CALENDAR:

Airport Advisory Board Meeting Monday, August 13, 2018 1630 hours – Lone Star Convention Center