

Minutes  
of the  
Montgomery County Airport Advisory Board  
meeting held November 13, 2017

Members in Attendance:

Howard Kravetz, Chairman  
Kate Laukien  
Randy Martin  
Jared Smith  
Barkley Spikes  
Bill Wingo  
Gary Yount

Staff:

James Brown, Airport Director  
Mary Wilson, Board Secretary

Others in Attendance:

A.L. Waldo  
Jack Huddleston  
Bob Wright  
Sid Andrist  
Kaye Brouse  
Pat Thyssen  
Terri Thyssen  
Bryan Luther  
Paul Carper  
Marla Aiello  
Stephen Dyczko  
Vickie Croston  
Greg Evans  
Ed Bruno  
Jim Buick  
Donna Carr

There being a quorum present the meeting came to order at 4:30 pm.

1. Consider approval of the October 9, 2017 regular meeting minutes. Mr. Wingo made the motion to approve the minutes. Mrs. Laukien seconded the motion and the motion carried.

2. Citizen/Tenant Comments.
3. Presentation of the Adopted Leasing Guidelines/Specifically Section 5.3 "Lease Extensions". Chairman Kravetz stated that there have been some issues raised recently about leasing guidelines and lease extensions so Mr. Brown will present the Adopted Leasing Guidelines which were adopted by Commissioners Court in April of 2013.

After Mr. Brown's presentation and a lengthy discussion with many comments from frustrated tenants, Chairman Kravetz stated he would like time to review the matter. Chairman Kravetz stated he would like to meet with the County Attorney and Mr. Brown to review the current leasing guidelines as well as the FAA Register on leasing airport property and research the idea of recommending making changes to the current leasing guidelines if possible. Chairman Kravetz stated he understands that some are frustrated with the current leasing guidelines but asked that he be given a chance to see if reasonable changes can be made and bring those changes, if any, back to the board for consideration. Mr. Brown stated he would like to have something to bring back to the board in January.

4. Race of Angels. Mr. Brown advised the Angel Flight group will be holding a 5K event at the airport on December 16, 2017 to raise funds for their charity. Mr. Brown explained the runners will remain in the non-aircraft movement areas for the most part and flagman available to stop runners when aircraft are approaching. The race should be over by 8:30 am.
5. TxDOT Aviation Economic Impact Study Survey. Mr. Brown advised TxDOT will be conducting a survey to do an impact study on commercial aviation. Mr. Brown stated that when available he will forward the survey to all commercial tenants and encouraged them to complete the survey and return it to TxDOT.
6. Airport Update: Mr. Brown presented the November updates to the board and those updates are attached and made a part of these minutes.

Vickie Croston stated that the airport's Harvey efforts are written in few aviation publications.

Mrs. Laukien reported her findings from the NBAA event she attended recently. Mrs. Laukien was unable to attend the previous airport board meeting due to her attendance of the NBAA event.

Mrs. Laukien mentioned a situation with the temporary customs agent during a most recent clearing at the airport. Mr. Brown stated he is working with Customs to resolve the issue.

Mr. Waldo asked about the most recent announcement from Federal Express to move a distribution center to Conroe and the idea that they may use the airport. Mr. Brown stated that

he has been working on a study that includes weight restrictions on the runways. Mr. Brown advised that a PCN study should be performed prior to approaching any air cargo operations. Mr. Brown stated that the announcement from Federal Express did not include the use of the airport at this time.

Mr. Brown explained that the PCN study will provide data on what type aircraft can land at the airport and how many landings the current pavement can support.

Chairman Kravetz introduced Jarod Smith as a new board member. Mr. Smith was appointed by Precinct 4 Commissioner Jim Clark.

There being no further business the meeting adjourned at 5:42 pm.

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Howard Kravetz, Chairman

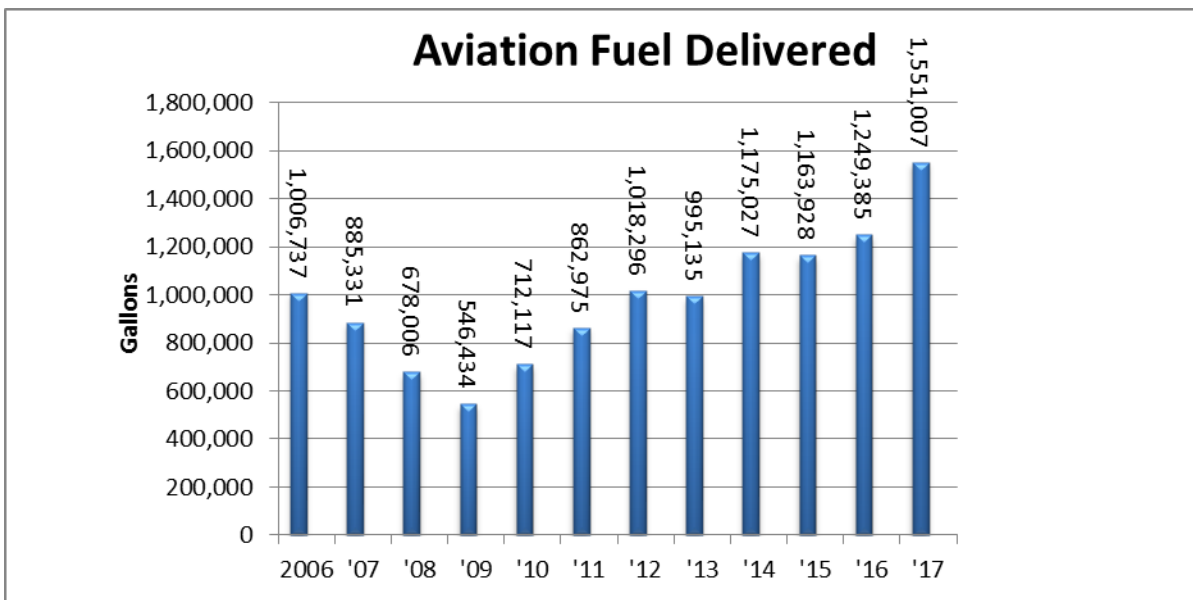
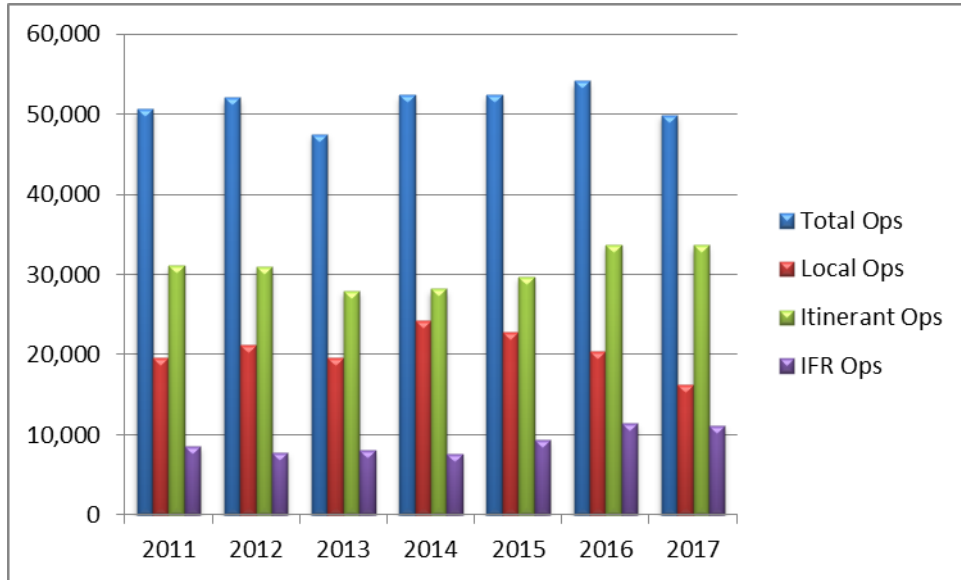
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Mary Wilson, Board Secretary

## Update (November 2017)

### Air Traffic Numbers, Tower Operation

- 2017 Operations Counts Through October 2017
  - Total ops: 49,926 Local ops 32% Itinerant 67%, IFR 22%
  - vs. 2016: Total Ops -8% Local -21% Itinerant 0% IFR -2%
  - vs. 2015: Total Ops -5% Local -29% Itinerant 13% IFR 19%



### **Customs Activity**

- YTD aircraft clearings: 182

### **Other Airport Projects and Tenant News**

- South Perimeter Road Project
- Parallel Taxiway Project – NTP Nov. 6<sup>th</sup>/360 work days
- Runway Cleaning/remarking project
- Airport Entrance Monument/Landscaping Project
- Army Helipad Development

### **CALENDAR:**

Airport Advisory Board Meeting Monday, December 11, 1630 hours – Lone Star Convention Center

